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**MINUTES OF MEETING
THE VERANDAHS
COMMUNITY DEVELOPMENT DISTRICT**

9 The Regular Meeting of the Board of Supervisors of The Verandahs Community
10 Development District was held on Wednesday, February 5, 2014 at 8:00 a.m. at Florida
11 Design Consultants, 3030 Starkey Boulevard, New Port Richey, Florida.

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FIRST ORDER OF BUSINESS - Roll Call

19 Mr. St. Denis called the meeting to order.

20 The Board members introduced themselves for the record.

21 Present and constituting a quorum were:

22 Nancy Smith Vice Chairman
23 Joe Fulghum Supervisor
24 Thomas May Supervisor

25 Also present were:

26 Bruce St. Denis Manager
27 Mark Straley Attorney
28 Jodi Roberts HOA Manager
29 Jeff Denny District Engineer
30 Patricia Thibault DPF (via Telephone)
31 Several Residents

32 Mr. St. Dennis established a quorum of the Board was present.

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SECOND ORDER OF BUSINESS – Audience Comments on Agenda Items

There being none, the next item followed.

THIRD ORDER OF BUSINESS -- Administrative Matters

A. Approval of Minutes of January 8, 2014 Board Meeting

Mr. St. Denis stated each Board member received a copy of the minutes of the January 8, 2014 regular Board meeting and requested any additions, corrections or deletions.

Mr. Fulghum stated on Page 2 Line 10 should be excess funds.

1 On MOTION by Mr. Fulghum, SECONDED by Mr. May, WITH ALL IN FAVOR, the
2 Board approved the Minutes of January 8, 2014 Meeting, as amended.
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4 **B. Acceptance of the December Financial Statement**

5 Ms. Thibault stated in review of your financial statement for the period ending
6 December 31, 2013, which also is the first quarter of the fiscal year, you have an
7 unassigned fund balance of \$492,216. You are 88% collected for your assessments. The
8 debt service payment was made on November 1 and the next payment will be due on
9 May 1. You have approximately \$82,000 in your capital projects fund. The expenditures
10 for the month of December were nothing other than the routine expenses.

11 Ms. Smith stated you stated we are 88% collected and I was wondering if that is
12 the same as last year.

13 Ms. Thibault stated you are 89% collected at this time last year.

14 Ms. Smith stated I don't see the payments for the Supervisors' attendance for
15 November or December or January. Is there a problem with the payments?

16 Ms. Thibault responded we are looking at yours allocation from a tax point.

17 Mr. St. Denis stated I believe Mr. May has the same questions. What they are
18 asking is why their meeting attendance payments made for November and December
19 have not been made.

20 Ms. Thibault stated we were not given direction to make those payments.

21 Mr. St. Denis stated was that because of me and I will get that information to
22 Accounts Payable.

23 Mr. Fulghum asked what is the \$50,134 under liabilities for?

24 Ms. Thibault responded as we receive the tax assessment funds from the county
25 they are all in one check, and we need to bifurcate out debt services portion.
26

27 On MOTION by Ms. Smith, SECONDED by Mr. May, WITH ALL IN FAVOR, the
28 Board accepted the Financial Statements as of December 2013.
29

30 **C. Resolution 2014-3, Removing Richard Woodville as Assistant Secretary**

31 Mr. St. Denis introduced Resolution 2014-3 removing Richard Woodville as
32 Assistant Secretary as he is no longer employed by DPGF and requested a motion to
33 approve.

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2 On MOTION by Ms. Smith, SECONDED by Mr. May, WITH ALL IN FAVOR, the
3 Board adopted Resolution 2014-3, Amending Resolution 2014-2 and Removing Richard
4 Woodville as Assistant Secretary.
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6 **FOURTH ORDER OF BUSINESS - Business Matters**

7 **A. Landscaping Proposals**

8 Ms. Roberts stated I have given copies of the landscaping proposals to the board
9 and staff. We did receive a proposal from LMP regarding lowering their price and doing
10 it all in one phase. The other proposals we received all followed the same criteria to avoid
11 any confusion. As you can see LMP is still higher than Austin Outdoors and Bravo
12 Landscaping. All three stated the irrigation that is currently installed will be able to be
13 used. There may be some minor adjustments, but that would be included in the install. I
14 have worked with all three vendors in the past.

15 A discussion was held regarding the responses received, unit price cost
16 differences, and debris disposal costs, the light installations for March, the use of
17 landscape design engineers, and scope of services for the informal bids.

18 Recommendation was for Ms. Roberts to ask LMP if they could reduce their rates
19 and handle the additional work as a Change Order to their existing contract so the District
20 can stay with the existing the landscape provider.

21 Ms. Thibault stated additionally Ms. Roberts should ask LMP to let the District
22 pay for the supplies so that the District can realize the 7% tax savings due to the District
23 being tax exempt.

24 Mr. St. Denis stated Ms. Thibault can also check on piggy backing on another
25 government agency that has a purchase contract for the same landscaping supplies.

26 Mr. Fulghum stated we are looking at several big dollar projects. How much
27 money is in the fund we could use for these projects?

28 Ms. Thibault responded you have \$82,282 in the Capital Project Fund as
29 restricted. There is \$492,000 in the general fund and you can transfer some of that money
30 to the Capital Projects Fund if the Board chooses. I would suggest that if we are going to
31 use those funds that we set up a Operational Reserve Fund for the CDD so we can isolate
32 those funds for the 1st three months of the year and that would be about \$75,000.
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B. Updates:

1. Additional Parking Feasibility

Mr. Denny stated we have been working with Pasco County on the additional parking spaces and there does not seem to be any problems doing this. The only thing that came up is they do not allow parallel parking which affects the north side as they do not allow on street parking. Additionally, we will have to make sure the pond which is associated with this project can handle the water runoff.

A discussion was held regarding dual purpose of the parking lot for visitors since there is no parking allowed on the road and parking for the pool; discussing the situation with bond counsel to ensure we are not doing anything to subject the tax exempt status of the bonds; acquiring the land from the HOA for the CDD to build the parking areas. It was discussed contacting the HOA to work together with the CDD for parking.

Mr. Fulghum asked what are the next steps in this feasibility?

Mr. Straley responded I will talk with Bond Counsel about what may be required and report back to the Board at the next meeting.

Ms. Thibault asked can we have the Chair or Vice Chair be authorized to sign the work authorization for the purchase order process and for the piggyback contracts?

Mr. St. Denis asked is there a charge for that if we don't find anything?

Ms. Thibault responded for the piggyback there is no charge if I can't anything; if I do, it is 10% of the savings I was able to obtain. As far as the purchase order, I need to look at the materials, talk to the vendors we have and charge based on those vendors.

Ms. Smith stated if LMP is willing to decrease their charges by 5% then I say let's not do anything else and move forward with LMP.

Mr. St. Denis stated we can go back to LMP and negotiate the contract decrease by 5%. If they are not willing, we can start negotiations with Austin Outdoors. In the meantime, we can continue this meeting for two weeks. If LMP is in agreement, the Chair/Vice Chair is authorized to sign the Change Order and we cancel the continued meeting. If not, we can bring back the proposal of Austin Outdoor at the continued meeting.

Following discussion,

1 On MOTION by Ms. Smith, SECONDED by Mr. Fulghum, WITH ALL IN FAVOR, the
2 Board directed Staff to ask LMP to Reduce Their Price by 5%; If LMP Agrees, the
3 Chair/Vice Chair was Authorized to Sign the Change Order; if LMP Does Not Agree,
4 Staff was Authorized to Negotiate with Austin Outdoors and Bring Back The Proposal at
5 the Continued February 18, 2014 Meeting
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7 On MOTION by Ms. Smith, SECONDED by Mr. May, WITH ALL IN FAVOR, the
8 Board authorized Staff to Obtain Landscape Engineering Proposals.
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10 *[Note: the remainder of the minutes are based on the written notes of the District*
11 *Manager, as there was no further audio record of the meeting.]*
12

13 **2. Street Drains**

14 A discussion was held regarding the street drains the Districts responsibilities.

15 Florida Design Consultants is to get pricing proposals on drain and roadway
16 repairs.
17

18 **3. Fires Hazard Assessment**

19 Mr. May reported he will continue to work on the fire hazard assessment and
20 there is no action recommended.
21

22 **4. Street Light Installation on Chenwood**

23 A discussion was held and Ms. Roberts will get proposals for the needed
24 directional boring in the amount not to exceed \$10,000.
25

26 **C. Additional Matters**

27 There being none, the next item followed.
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29 **FIFTH ORDER OF BUSINESS – Staff Reports**

30 **A. Manager**

31 There being no report, the next item followed.
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33 **B. Field Management**

34 Ms. Roberts provided the January, December, November, October, September,
35 August Field Management Report under separate cover, a copy of which is attached
36 hereto and made a part of the permanent record.

37 Mr. May reported that there are no longer ant beds.

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C. Attorney
There being no report, the next item followed.

D. Engineer
There being no report, the next item followed.

SIXTH ORDER OF BUSINESS - Audience Comments
There being none, the next item followed.

SEVENTH ORDER OF BUSINESS - Supervisor Request
There being none, the next item followed.

EIGHTH ORDER OF BUSINESS - Adjournment
Following discussion,

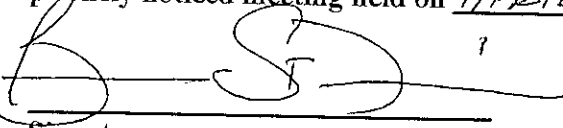
On MOTION by Ms. Smith, SECONDED by Mr. Fulghum, WITH ALL IN FAVOR, the meeting was CONTINUED to February 18, 2014 at 8:00 a.m. at the offices of Florida Design Consultants.

Note: The morning of February 13, 2014 it was determined by the Chairperson and District Manager that it was not necessary to convene the recessed meeting scheduled for February 18, 2014. Whereby, the February 5, 2014 was deemed adjourned.

**These minutes were prepared in summary format.*

**Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

1 Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a
2 publicly noticed meeting held on APRIL 2, 2014.

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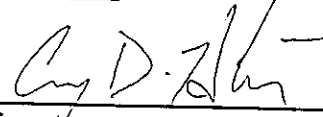
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6 Signature

7 BRUCE ST. DENIS

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9 Printed Name

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11 Title:

- 12 Secretary
13 Assistant Secretary



Signature

CRAG D. HOTO

Printed Name

Title:

- Chairman
 Vice Chairman