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**MINUTES OF MEETING
THE VERANDAHS
COMMUNITY DEVELOPMENT DISTRICT**

9 The Regular Meeting of the Board of Supervisors of the Verandahs Community
10 Development District was held on Wednesday, July 2, 2014 at 8:00 a.m. at Florida
11 Design Consultants, 3030 Starkey Boulevard, New Port Richey, Florida.

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FIRST ORDER OF BUSINESS - Roll Call

Mr. St. Dennis called the meeting to order.

The Board members introduced themselves for the record.

Present and constituting a quorum were:

Nancy Smith	Vice Chairman
Thomas May	Supervisor
Joe Fulghum	Supervisor

Also present were:

Bruce St. Denis	District Manager
Mark Straley	District Counsel (via phone)
Patricia Comings Thibault	District Accountant (via phone)
Sandra Oram	DPFG (via phone)
Jodi Roberts	HOA Manager
Sara Guthrie	Field Manager
Vivek Babar	District Counsel

Mr. St. Dennis established a quorum of the Board was present

SECOND ORDER OF BUSINESS – Audience Comments on Agenda Items

There being none, the next item followed.

THIRD ORDER OF BUSINESS – Administrative Matters

A. Approval of Meeting Minutes

- June 4, 2014- tabled for next meeting

B. Acceptance of May Financial Statements

- Ms. Comings-Thibault stated May Financial Statements will not be presented at this time.

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C. 2014 General Election Candidates Qualified

Mr. St. Denis stated the Mr. Stan Haupt was the only one who qualified and will take Mr. Hoptop's Seat #4 on November 18, 2014.

➤ **Resolution 2014-7, Declaring Seat #1 Vacant**

St. Denis stated that there is one seat up for election which is currently held by Laura Coffey which is seat # 1. The Board can elect a Supervisor to fill the vacant seat by November 18, 2014. Mr. St. Denis requested a motion to adopt Resolution 2014-7.

On MOTION by Mr. Fulghum, SECONDED by Mr. May, WITH ALL IN FAVOR, the Board adopted Resolution 2014-7, Declaring Seat #1 which is currently held by Laura Coffey and is vacant effective November 18, 2014.

FOURTH ORDER OF BUSINESS - Business Matters

A. Review of Chenwood landscaping Proposals

- **Proposals**
- This item was tabled to the next meeting.
 1. Austin Outdoor-
 2. Green Thumb
 3. Luke Brothers

➤ **Ranking Sheet**

B. Discussion of 2014-2015 Budget

➤ **Proposed budget**

Mr. St. Denis stated there is a High-water Mark Budget it's not possible to raise it at this time. There were no questions about the proposed budget at that time.

Ms. Smith requests that there be a final presentation of Budget.

Mr. St. Denis stated yes we can do a final presentation.

➤ **Form of Mailed Letters & Publication**

Mr. St. Denis stated that Mr. May provide the Board a copy of a letter regarding the assessments which is provided in the packets. Ms. Smith would like for Mr. May to

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highlight the \$10.00 amount per home for residents to prevent any complaints. The board approves the changes in within the letter.

C. Discussion of District Management Services

Mr. Straley stated he has received four proposals for District Management Services; copies will be provided upon request. Ms. Smith received the proposal by FedEx but hasn't had a chance to review them. The Board wants to review the proposals before approved. Mr. May has copies of the RFP but it was not presented at the meeting. The RFPs will be provided to the Board of Supervisors at a later time. Five criteria must be met by firms to be selected for the District Management Services for CDD: They are qualifications of the proposer, qualification of the team, services to be provided to the CDD, fee proposal and understanding the scope of services. Ms. Smith request meeting for July 9, 2014@ 8:00 a.m. Mr. Straley will ask the proposers to be present at the meeting.

- 1. DPGF
- 2. Rizzetta and Company
- 3. Raphael Hunt & Associates
- 4. Severn Trent

E. Updates:

➤ **Street Light on Chenwood**

Ms. Roberts stated they received an email from the Engineer from Withlacoochee that they had received the proposals for the street light on Chenwood and have the old lights removed. The board had approved it for \$20,000.00 for the lighting but the total was \$16,000.00. The payment invoice was sent over to Ms. Cox and a check was cut for that amount. Ms. Roberts stated that we should hear something in 30 days. The Engineer will get back with the Board of Supervisors to let them know if they can keep the old lights in because of the lack of visibility at the entrance.

There will be a period of time in which the ground in the vicinity of the light removal will be disturbed and the board would like to have sod installed. Ms. Smith noted that she would like to get Volunteers to complete project. The Board of Supervisor wants to know

1 if there is liability coverage for the volunteers. Discussion was held regarding the cost of
2 the sod and if the cost could be split with Lennar and the CDD.

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4 **F. Additional Items**

5 Mr. St. Denis stated there are issues with the payment for the Board of
6 Supervisors. There were ten checks issued to Rampart; this will be investigated and
7 straighten out. Mr. St. Denis reported the cost of the assessment mailing with FedEx is
8 \$800.00.

9 Ms. Roberts stated she need's information on the inlet cleaning.

10 Mr. Oram recommends running an Ad in the paper for services for the drain inlets
11 cleaning and repair.

12 Ms. Guthrie received a quote \$11,350.00 to do the inlets.

13 Ms. Smith stated she want to see drain and inlets cleaning and repair quotes for
14 review for next meeting.

15 Mr. Skidmore stated that Sewer Vac Companies and State Contract/Catch Basin
16 A/O are companies that do drain work.

17 It was reported that residents would like information on extending their driveways
18 on inside by 4ft and would it affect other homeowners and their drainage?

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20 **FIFTH ORDER OF BUSINESS – Staff Reports**

21 **A. Manager**

22 There being no report, the next item followed.

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25 **B. Field Managers Report**

26 There being no report, the next item followed.

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28 **C. Attorney**

29 Mr. Straley spoke regarding the Austin Contract

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31 **D. Engineer**

32 There being no report, the next item followed.

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34 **SIXTH ORDER OF BUSINESS - Audience Comments**

35 There being none, the next item followed.

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SEVENTH ORDER OF BUSINESS - Supervisor Request

There being none, the next item followed.

EIGHTH ORDER OF BUSINESS - Adjournment

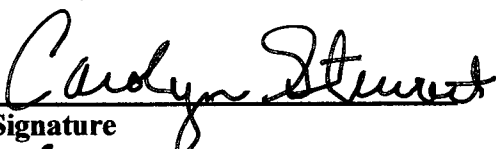
A Motion to continue to July 9th

On MOTION by Mr. Fulghum, SECONDED by Ms. Smith, WITH ALL IN FAVOR, the Board meeting continued to July 9th.

**These minutes were prepared in summary format.*

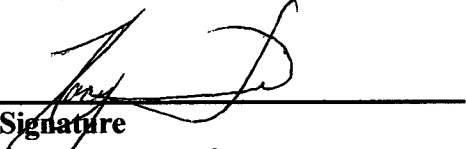
**Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed meeting held on 8-12-2014.


Signature

CAROLYN STEWART
Printed Name

Title:
 Secretary
 Assistant Secretary


Signature

NANCY SMITH
Printed Name

Title:
 Chairman
 Vice Chairman